

1. **You must have a student permit** to park in the neighborhood around Judge. **You must have a JMCHS car registration sticker to drive to school.** You will receive consequences from the city or Judge for parking in the resident permit areas without a permit and without your car being registered with Judge.
2. Place the **JMCHS Car Registration sticker** on the rear bottom left hand corner of the back window. **(Must be on any car driven to school regardless of parking location.)**
3. Place the **Parking Permit** in your drivers' side windshield, at all times.
4. **The permit allows you to park ONLY at the location listed on its label.** You will receive consequences from the school for parking at the wrong location.
5. **Altering a permit or using false information on the application** will result in your permit being revoked.
6. **Permits** expire at the end of the school year and must be returned the deans' office on the student's last day at Judge.
7. **No bogus carpools.** If your name appears on more than one application, each will be disqualified. If you are not really planning to ride with another person *most of the time*, don't use the same application. If you are registered in one carpool you are NOT eligible for another permit.
8. **Report a lost or stolen permit** to the deans' office immediately. If you forget your permit, park outside the residential permit neighborhood/or in free parking to avoid a ticket from the city.
9. **Place** the permit in the driver's side corner of the dashboard with the address and permit number clearly visible from outside the car. Lock your car and don't share the permit outside your registered carpool.
10. **Be courteous.** Drive safely, don't litter or play loud music, don't move or block garbage cans, don't park too close to driveways, and DO park at the end, not the middle, of an open stretch of curb to allow room for neighbor's cars.
11. **If there is no room** at your designated address, Park in **FREE PARKING** at the bottom of the hill and report the situation to the deans' office as soon as you get to school on the dean's office clip board. Only park in your permitted area.
12. **Applications/Car Registration** will be accepted throughout the year, but **priority** will be reassigned only during an open application period before each academic year. Applications received after the open application period will be processed as space becomes available.
13. A new application must be submitted each academic year. Applications will ***not be processed before a student turns 16.***
14. **Priority points** are assigned as follows: 0 for driving alone, 2 for carpool with 2 members, 1 for each additional carpool member. Oldest person in carpool receives 4 points if a senior, 3 if a junior, 0 if a sophomore or freshman.
15. Carpools with more priority points will get permit addresses closer to school. *How close depends on the number of applications submitted.*
16. Applications at the same priority level will be ordered by date received, except that students with parking violations the previous year will go to the end of the line for that priority level. (over)
17. Students who live within one mile of school or are driven to school by a parent are not eligible for a permit and can't be counted when priority is assigned.
18. Siblings of permit holders are not eligible for a separate permit.

19. If a driving carpool member is added during the year, or if an existing member begins using a different car, permit holders must report new names and license numbers to the deans' office. Failure to do so will result in a fine and ultimately getting your permit revoked.
20. If you become temporarily disabled, contact the deans' office for assistance in obtaining a temporary parking place adjacent to school.
21. Remember that the parking spaces belongs to the neighborhood first, the Students and the Faculty are guests to the Douglas neighborhood.
22. After *three* parking violations of any kind, a student is liable to have their permit revoked.